

MISSION STATEMENT

To become the number one provider of human resource management and security solutions for the Biomedical Research Industry and to use these skills to grow the business throughout Europe and into different market sectors.

VALUES



At Agenda, we believe there are core values required by the team in order for us to achieve our vision. In pursuit of this we will:

- Conduct our business ethically
- Value personal fulfilment
- Embrace change
- Provide a confidential and trustworthy service
- Seek continued development
- Value our customers and our businesses

Be supportive of our team and provide an environment for continued professional development.

Believe passionately in our ability to provide a class leading service to all of our stakeholders.

Agenda has a policy, which underpins the above values, which we call R3. A copy of this can be found on page 5.

Business Value	Agenda Value	Internal Focus	Client Focus
Philosophy	Approach	To provide a friendly and Professional service	Our philosophy is to provide you with honest, trustworthy services that are both friendly and professional
Customer Focus	Goal	To provide customer focused services, to be responsive and attentive to our clients needs	To be customer focused and to listen to better understand your needs and to deliver our services on time, to your requirements and to the agreed costs every time
People and Integrity	Equality	To treat each other with dignity and respect	To operate in a fair and responsible way and to treat clients, suppliers and each other with dignity and respect
Performance	Navigate	To monitor performance to steer business forward	To actively monitor our performance and maintain timely and effective communications
Innovation	Development	Be innovative in developing our people and our business	To promote an innovative culture and to continually develop our people and our services, to anticipate and develop solutions to meet your future needs
Quality Focus	Added Value	Go the extra mile by offering a responsive, efficient value added service	To be quality focused and responsive and to provide additional value to all of the services that we provide to you